

EMPLOYMENT APPLICATION

NAME: _____

Our Company is an equal opportunity employer and will not discriminate against any employee or applicant for employment in any manner prohibited by law.

Note: All applicants will be required to furnish proof of identity and legal work authorization to be considered for employment.

PLEASE READ THIS APPLICATION THOROUGHLY AND ANSWER ALL QUESTIONS HONESTLY

POSITION APPLIED FOR: _____ DATE: _____

PERSONAL DATA

1. Applicant Full Name: _____
2. Social Security Number: _____
3. Street Address: _____ City: _____ State: _____ Zip: _____
4. Home Telephone Number: _____
5. Are you at least 18 years old? _____ If not, state your age for child labor law purpose only. _____
6. Are there any days, shifts, or hours you will not work? _____
Explain: _____
7. Will you work overtime, if required? _____
8. May we contact you at work? _____
9. Have you ever been convicted of a crime, had adjudication of a crime withheld or pled nolo contendere to a crime? _____
If yes, explain (*): _____
10. Have you taken any illegal drugs in the last 30 days? _____
11. How did you learn of our company? _____
12. Have you ever applied or worked here before? _____
13. List any relatives or friends currently employed here: _____

(* Answering yes to this question will not necessarily disqualify you from the position desired.)

DRIVING RECORD

(May or may not be considered depending on job applied for.)

1. Do you have a valid drivers license? _____ License Number: _____
2. Have you had any tickets? _____
If yes, please explain: _____
3. Has you license ever been suspended or revoked? _____
If yes, please explain: _____
4. Do you have any DUI or DWI convictions? _____
If yes, please explain: _____
5. Do you have a reliable form of transportation to work? _____

EDUCATION

(May or may not be considered depending on job applied for.)

Describe any educational degrees, skills, training, or experience you believe are relevant to the job applied for:

EMPLOYMENT HISTORY

(Please complete for all full-time or part-time employment beginning with most recent employer.)

Company Name _____ Telephone # _____
Address _____ Dates Employed _____
From _____ To _____
Name of Supervisor _____ Weekly Pay: _____
State job titles and describe job duties. _____ Start _____ Ending _____
Reason for Leaving: _____

Company Name _____ Telephone # _____
Address _____ Dates Employed _____
From _____ To _____
Name of Supervisor _____ Weekly Pay: _____
State job titles and describe job duties. _____ Start _____ Ending _____
Reason for Leaving: _____

Company Name _____ Telephone # _____
Address _____ Dates Employed _____
From _____ To _____
Name of Supervisor _____ Weekly Pay: _____
State job titles and describe job duties. _____ Start _____ Ending _____
Reason for Leaving: _____

Company Name _____ Telephone # _____
Address _____ Dates Employed _____
From _____ To _____
Name of Supervisor _____ Weekly Pay: _____
State job titles and describe job duties. _____ Start _____ Ending _____
Reason for Leaving: _____

EMPLOYMENT HISTORY CONTINUED:

1. How many times were you disciplined at work during the last 12 months? _____
Please explain: _____
 2. Have you ever been discharged or forced to resign? _____
If yes, please explain: _____
 3. Please explain any gaps in your employment history? _____
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U.S. MILITARY SERVICE

List branch, rank attained dates and nature of discharge. _____

* Dishonorable discharge from Armed Forces will not necessarily be bar to employment.

APPLICANT'S ACKNOWLEDGMENT

I understand that this application will only be considered "active" for 60 calendar days from the date of application. If I have not obtained employment with **NDL LLC**, I must complete a new application to be considered for an additional 60 days.

I also understand that **NDL LLC**, may check all statements made by me in connection with my application for employment. I authorize **NDL LLC**, to contact my prior employers, and other sources of information regarding my background, and I hereby authorize and direct each such employer and source of information to answer any and all questions regarding my prior employment and background. I hereby indemnify **NDL LLC**, each of my prior employers, and each of the other sources of information contacted and agree to hold them harmless from any claims arising from this authorization and direction.

I understand further that any misstatements or omissions in the application will result in a decision not to hire me, or discharge me if discovered only after hire.

If employed, I agree to conform to the rules and regulations of **NDL LLC**. I understand that as a condition of my employment and continued employment I may be required to submit to, and do voluntarily agree to submit to any testing for the presence of drugs or alcohol, and to submit to any procedure to assess my qualifications for employment. I also agree that, just as I have, if hired, the right to terminate my employment at any time, with or without cause, **NDL LLC, may terminate my employment at any time with or without cause or notice.** I further understand that no oral promise, Employer policy, custom business practice or other procedure (including the Employer's Personnel Handbook or any personnel manuals) constitutes an employment contract or modification of the at-will employment relationship between the Employer and me.

I hereby represent and warrant that **I have read and fully understand the foregoing and seek employment under these conditions of my own free will and in accordance with my own judgement.**

Applicant's Signature

Date